



# Double Up Food Bucks

## Vendor Agreement (Token) - 2024

**\*\*SIGNED CONTRACT MUST BE ON FILE FOR REIMBURSEMENT\*\***

This agreement by and between **Downtown Hays Market:**

And: (Business Name) \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Is effective during the Double Up Food Bucks program season in 2024 at the Market (above). This agreement authorizes the Vendor (above) to accept Double Up Food Bucks tokens at the specified market from authorized SNAP Card participants in exchange for unprocessed locally-grown, fresh fruits and vegetables, in accordance with market and program guidelines.

### **SECTION I BY SIGNING THIS AGREEMENT, THE VENDOR AGREES TO:**

1. Display a sign, provided by the farmers market, indicating the Vendor accepts Double Up Food Bucks tokens.
2. Provide only unprocessed locally-grown fresh fruit and vegetables in exchange for Double Up Food Bucks tokens.
3. Prove, upon request, that all product provided in exchange for Double Up Food Bucks tokens was grown in Kansas or Missouri (or local as defined by the Market).
4. Not give change for purchases made with Double Up Food Bucks tokens.
5. Provide fruits and vegetables at the current price or less than the current price charged to other customers.
6. Not allow the return of product purchased with Double Up Food Bucks tokens in exchange for cash or non-food items.
7. Be monitored by the farmers market or Double Up Heartland for program compliance.
8. Not provide cash or credit in exchange for Double Up Food Bucks tokens.
9. Not accept Double Up Food Bucks tokens for non-food items.
10. Not charge sales tax on purchases with Double Up Food Bucks tokens.
11. Accept Double Up Food Bucks tokens from customers only during the market season.
12. Turn in all redeemed tokens to the farmers market for reimbursement in accordance with market and program guidelines. It is preferred that tokens be turned in for reimbursement on a weekly, or at least monthly basis. Please do not hold on to tokens, submit them for reimbursement as often as the market allows.
13. Submit all tokens for repayment by the last market day for seasonal markets or October, 31, 2024, whichever comes first.

14. Only accept the **purple** plastic Double Up Food Bucks tokens. Any silver, orange, or green Double Up tokens are considered expired and the market cannot reimburse you for them.
15. **Purple plastic Double Up Food Bucks tokens EXPIRE OCTOBER 31, 2024.**

**SECTION II THE MARKET AGREES TO:**

1. Collect from the Vendor redeemed Double Up Food Bucks tokens and to account for and pay the Vendor for any tokens received.
2. Provide a sign for the Vendor to display indicating the Vendor accepts Double Up Food Bucks tokens.
3. Monitor sales to ensure program guidelines are followed.
4. Submit signed agreement to Double Up Heartland upon request.

**SECTION III SANCTIONS**

A Vendor and/or his/her employees who violate the provisions above may be disqualified from the program and not allowed to participate in future programs. A Vendor will only be reimbursed by the Market for Double Up Food Bucks tokens accepted in accordance with market and program guidelines.

**SECTION IV CERTIFICATION:**

The Vendor, through signature below, accepts all terms of this agreement. This agreement becomes valid only upon signature.

\_\_\_\_\_

Name (type or print)	Signature	Date
----------------------	-----------	------